

**WAREHAM FIRE DEPARTMENT  
PRUDENTIAL COMMITTEE**

**August 23, 2018**

**MINUTES**

**7:00 PM**

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Members: George Barrett (Chairman); Ron Enos; Rick England; Ken Baptiste (clerk)

Non-Members: Wendy Lemieux; Jay Tamagini; Mrs. Bird; Andrew Reid; William Heaney

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**7:03 Meeting called to order** (George);

- George asked if anyone recording? No

**7:05 Correspondence**

- Invoice from Shanan Buckingham for minute (\$525). Motion to pay Ron; second Rick (3-0-1 (Ken))
- Invoice from Collins, Loughran, and Peloquin PC for Legal Services July 1-July 31, 2018 (\$2310.00). Motion to pay by Ron; second Rick (4-0-0);
- Invoice from Fire for Boiler Inspections Station #2 (\$200). Motion to pay Ron; second Rick (4-0-0);
- Purchase order from Water for new pump, Industrial Pump Service (\$9267). Motion to approve Ron; second Rick (4-0-0);
- Purchase order from Water for Prowler Water Conservation System for annual leak detection contract (\$19,470). Motion to approve by Ron; second Ken (3-1-0 (Rick));
- Purchase order from Water for rehabilitation of emergency generators at wells (\$7576.48). Motion to approve by Ron; second Ken (4-0-0);
- Purchase order from Water for repair or replace heaters in mechanics shop (held for further study by Chairman Barrett);

**7:35 Water Superintendent**

- Andrew discussed background study to have us review and fill out

**7:45 Clerk/Treasurer Report**

- Wendy discussed DOR;
- Wendy discussed Blue Cross;
- Wendy will be out of office next Tuesday and one day the following week;
- Wendy discussed that Mayflower Group is meeting to discuss insurance;

**7:46 Chief's Report**

- See Attachment A

7:55 Chief requested the Board to move on purchase of the new truck (Rescue #1) \$683,447

- Involves \$863,000 bid for the truck and equipment;
- Ken asked if we are obligated to company for purchase this truck; Chief said we are bound to the price and we will not get a better price;
- Citizen voiced his opinion on the purchase of this rescue truck and its costs. He is backing the Chief;
- Motion to support Chief in the purchase of Rescue #1 by Ron; second Rick (3-1-0 (Ken)).

8:25 *Minutes*

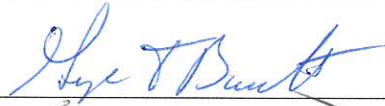
- April 19, 2018. Motion to accept by Ron; second Rick (4-0-0);
- April 26, 2018. Motion to accept as amended by Rick; second George (3-0-1 (Ron));
- May 10, 2018. Motion to accept as amended by Rick; second George (3-0-1 (Ron));
- May 17, 2018. Motion to accept by Ron; second Rick (4-0-0).


8:33 *Motion to go into Executive Session* by Ron for exceptions #2 and #3 to discuss contracts and not to return to open session, second by Rick. Chair stated discussions in open meeting will be detrimental to the district.

Vote:

- Ron: Yes;
- Ken: Yes;
- Rick: Yes;
- George: Yes.

VOTE:	12/6/18
APPROVE	4
DISAPPROVE	0
ABSTAIN	0

George Barrett (Chairman) 

Ron Enos (Clerk) 

Attachments "A"  
8/23/18

## Chiefs Report August 23<sup>rd</sup>

### Friday, August 10<sup>th</sup>

- Posted Career Firefighter application process, Deadline is Friday August 31<sup>st</sup>.
- Finalized New Rescue Equipment List and Pricing

### Monday, August 13<sup>th</sup>

- Reviewed Uniform Policy
- Reviewed and Worked on Policy for EMT and Pro-Board Certification, Credentialing
- Took State Ethics Test
- Worked on Interview questions and procedure for Career Firefighter Interviews

### Tuesday, August 14<sup>th</sup>

- Department Vehicle Inspections were completed for Station 1 and 3
- Worked on class for using the Maintenance Module on IMC (going paperless)
- Applied for two MFA classes for the department, one on active shooter and the other was Fire Prevention Officer 1.

### Wednesday, August 15<sup>th</sup>

- Department Vehicle Inspections were completed for Station 2 and 4
- Began work on a Technology article
- Began work on Capital Plan for Stations

### Thursday, August 16<sup>th</sup>

- Had a single qualified applicant from Local 1249 for the Office Managers position
- Created agenda for BOE meeting
- Reviewed Department of Labor Regulation regarding paying Recruits for School.
- Finished EMT National Refresher

### Friday, August 17<sup>th</sup>

- Took the Day Off

### Monday, August 20<sup>th</sup>

- Worked on Department Strategic Plan
- Loaner Replacement Power Unit for E-1 Jaws brought in by firematic (Issue of it "dead-Headed" on ~~Sunday~~ at a critical MVA on Route 25) **FRIDAY**
- Active Shooter class through Plymouth County requested for October

Tuesday, August 21<sup>st</sup>

- R-1 went out of service for Brake Issue / fixed
- Fire Prevention, Lt Smith reported a \$2000 from Walmart was awarded, 4-6 weeks out
- Marijuana Grow Facility meeting with Town Officials and Site manager, Tremont Nail Metal Building.
- Received confirmation for FEMA Reimbursement DR-4110, \$42,050.35 and FEMA DR-4097 Hurricane Sandy, \$24,950.68, Payment will be September 7<sup>th</sup>, 2018

Wednesday, August 22<sup>nd</sup>

- Board of Engineers Meeting
  - Promoted Karin Baker to Office Manager, Unanimous Vote
  - Clerical Assistant Position to be posted soon
  - Dismissed 5 Personnel for Inactivity
  - Removed 3 Personnel from payroll due to retirement
  - Removed 3 Personnel from payroll due to resignation
  - Discussed Public Safety Day which will be Saturday September 8<sup>th</sup> 1400-1700 at the Boys and Girls Club
  - Promotion of 1 Call Officer and 2 Call Firefighters
- Local 2810
  - Voted to keep their clothing allowance disbursement the same and have requisitions instead of a check
  - G.O. 2015-05, Requisition and Clothing Allowance was reissued
- Lt Smith and Dispatcher O'Neil attended a MEMA grant seminar regarding a Technology grant, "EMPG"

Thursday, August 23<sup>rd</sup>

- Personnel Actions were completed for all the Departmental Personnel Changes made at the Board of Engineers meeting
- Continued working on Department Re-organization and preparing Station 2
- CAPTAINS EXAM WEDNESDAY AUGUST 29<sup>th</sup>

## Talking Points

- Heavy Rescue
- Heavy Rescue Equipment
- Department Meeting and Breakfast, Saturday August 25<sup>th</sup>, Station 2, 09:00hrs
- Technology Article
- Technology Line Item
- Recruit School, Article