

# WAREHAM FIRE DISTRICT

## PRUDENTIAL COMMITTEE

APRIL 30, 2020

**MINUTES**

**5:30 PM**

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Members: George Barrett, Ken Baptiste, Dean Decas (remote), Rick England (remote), Ron Enos (remote)

Non Members: Wendy Lemieux, Andrew Reid, Chief Rowley (remote)

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5:30 Meeting called to Order (George)

- George asked if anyone was recording? No

5:34 Chief's Report

- See Attached Exhibit "A"
- Ken asked if the First Responders were receiving "Hazard Pay" – Chief responded no

5:42 Correspondence:

- Invoice from Shanan Buckingham for transcription of Prudential Committee Minutes in the amount of \$350.00 – Motion to pay by Ron, second by Dean (4-0-1)
- Invoice from Robert Short, Constable in the amount of \$35.00 for the posting of the Recess and Continuance of District Meeting. Motion to pay by Ron, second by Dean (5-0-0)
- Purchase Order for Cape Water Resources for installing and programming new Automation Direct P-1000, PAC's in the existing control cabinets at each of the three Water Storage Tanks in the amount of \$6,888.00 – Motion to approve by Ron, second by Dean (5-0-0)
- Purchase Order for Ferguson Waterworks for the purchase of 7 Insulation Pads, 7 Meter Pits and 7 Lids amount of \$3,816.75 – Motion to approve by Ron, second by Dean (5-0-0)

5:48 Treasurer's Report

- See Attachment "B"

Motion to postpone District Election to Saturday, June 20, 2020 made by Ron, second by Dean – Roll Call Vote:

George	Yes
Ron	Yes
Rick	Yes
Dean	Yes
Ken	Yes

5:55 Water Superintendent Report

- Discussed Drive By Birthday Party for local 6 year old
- Discussed waiving Late Fees from March 10 to June 30 due to the financial impact of COVID-19 on rate payers
- Motion made by Ron to accept Chapter 53 of the Acts of 2020 Section 11 second by Dean (5-0-0)
- In accordance with Chapter 53 of the Acts of 2020 Section 11 Motion made by Ron to waive water late fees from March 10, 2020 to June 30, 2020, second by Dean (5-0-0)
- Discussion regarding Treatment Plant Changes Orders
- Motion by Ron to ratify Change Order #5 dated April 14, 2020, second by Dean (5-0-0)
- Discussion regarding Tank Painting Project and need for a meeting with Jay, Ken, Andrew Reid & George.

6:05 Motion made by Ron to go into Executive Session for reason #3, strategy with respect to Collective Bargaining, and not return to open Session. Second by Dean. Chairman states that discussion in open session would be detrimental to the District.

Roll Call Vote:

George	Yes
Ron	Yes
Rick	Yes
Dean	Yes
Ken	Yes

Minutes:

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VOTE DATE: 10/8/20

APPROVE: 4

DISAPPROVE: 0

ABSTAIN: 1

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Chairman *[Signature]*

Clerk *[Signature]*

4/30/2020  
Attachment "A"

Chief's Report Starting April 10<sup>th</sup> and for April 30<sup>th</sup>, 2020

Friday, April 10<sup>th</sup>

- Marine-2 went out of service with a broken water pump
- Marine 2 upgrade of steering cables and new wiring harness was approved

Saturday, April 11<sup>th</sup>

- Career Firefighter Treavor Robidoux started on Shift 1
- Town Conference call at 10 am, 17 confirmed Covid-19 cases in Town
- Former A/C Chief "Bobby" Santos passed away

Sunday, April 12<sup>th</sup>

- Happy Easter

Monday, April 13<sup>th</sup>

- S.A.F.E.R Federal Grant opened (Staffing – Career or Call/Volunteer)
- Town Conference Call at 10 am, 22 confirmed Covid-19 cases in Town
- Ocean State Job Lot notified WFD of their intention to donate masks to the department
- Special Ops O.O.S for general maintenance

Tuesday, April 14<sup>th</sup>

- Captain Inspector James Brandolini started in Fire Prevention

Wednesday, April 15<sup>th</sup>

- Letter to the Attorney General was drafted and submitted on behalf of the Clerk regarding the postponement of District meeting.
- MEMA shipment of KN95 masks were received and distributed
- R-1 O.O.S., Engine 3 moved to Station 1 and Tanker 1 relocated to Station 3

Thursday, April 16<sup>th</sup>

- Department members assembled at Station 1 and stood at attention, observing social distancing and wearing surgical masks, for Former Assistant Chief Arthur "Bobby" Santos' funeral procession.
- Continued work on FEMA re-imbusement data entry.
- Town Emergency Management Plan Meeting conference call

Friday, April 17<sup>th</sup>

- Call Lieutenant Steven Wilcox's mother's funeral was held at 10am, the honor guard and duty crew paid their respects from a distance at center cemetery.
- Superintendent Reid was advised that any Water Department FEMA re-imbusement regarding COVID-19 needed to be submitted to the Fire Department for joint processing and that he could not do his own submittal.
- R-1 foam system was repaired, truck was put back in service, E-3, T-1 were relocated back to their appropriate stations.
- New Rescue Truck was at the sign shop for graphics and lettering.

Saturday, April 18<sup>th</sup>

- Town Conference Call, 10 am, 29 confirmed cases of Covid-19 in Town

Monday, April 19<sup>th</sup>

- Patriots Day, No Boston Marathon or a Noon Red Sox game
- Shoe covers to go with Tyvec suits arrived from MEMA for all public safety departments.

Tuesday, April 21<sup>st</sup>

- Town Conference Call, 10 am 35 confirmed cases of Covid-19, 3 deaths in Town
- Governor closed all schools for the remainder of the year.
- Medical Facility alternate responses, S.O.G. 2020-05 was issued.

Wednesday, April 22<sup>nd</sup>

- Started gathering data for the S.A.F.E.R. grant

Thursday, April 23<sup>rd</sup>

- Town 10am Conference Call, 86 confirmed Covid-19 cases in Town
- EMT refresher course was approved by OEMS and will be taught in September.
- MEMA webinar on reimbursement for the FEMA disaster on Covid-19

Friday, April 24<sup>th</sup>

- Town 10am Conference Call, 89 confirmed cases in Town
- Received updates on the Brush Breaker being built, at paint shop, 10 days to finish, body, tank and pump are ready to be installed.

Sunday, April 26<sup>th</sup>

- Shift 3 installed new door for the PPE (Personal Protection Equipment) Room.

Monday, April 27<sup>th</sup>

- New Rescue came back from lettering, Committee went and did an inspection at C&S
- Towns 10am Conference Call, 98 confirmed covid-19 cases in Town, 8 deaths
- Administration began collecting additional data for re-imburement submission, MEMA advised that the start date for re-imburement will be January 20<sup>th</sup>, 2020.

Tuesday, April 28<sup>th</sup>

- Towns 10am Conference Call, 100 confirmed cases in Town, 9 deaths
- E-1 remains out of service, at Woodward Spring for alignment issue.
- New Rescue looks to be delivered next week.
- Governor Baker extended the stay at home order until May 18th

Wednesday, April 29<sup>th</sup>

- Career FF Thomas Harrigan has been activated by the National Guard for Covid-19 response duties.
- A member of the department had a direct exposure to covid-19 and will be getting tested on Thursday. Several members were ordered to stay home due to potential secondary exposure including yours truly.

Thursday, April 30<sup>th</sup>

- I'm working from Home...
- Town 10am Conference Call, 128 Covid cases in town.
- Notified of Assistance To Firefighters grant opportunity regarding Covid-19

That's all for now!

Stay safe All - Matt

Prudential Committee Meeting 4/30/2020

Treasurer's Report

April 13<sup>th</sup> District Meeting was opened at 7:00 the District Clerk acting as the District Moderator read the Declaration of Recess and Continuance and recessed the District Meeting until Tuesday, May 12, 2020 at 7:00 p.m. at the Wareham High School, 7 Viking Drive.

April 14<sup>th</sup> Constable Robert Short posted the Wareham Fire District Declaration of Recess and Continuance in 7 locations in Town to Notify the District Voters. The Notice of Recess and Continuance was also posted on the District Website.

April 15<sup>th</sup> Chief Rowley in his capacity as the District's Public Safety Officer, wrote a letter to the Attorney General providing justification for the Declaration of Recess and Continuance.

April 16<sup>th</sup> Chief Rowley's Letter and the Declaration of Recess and Continuance were submitted to the Attorney General's Office.

April 23<sup>rd</sup> Terry Wilcox completed the MCPPO Public Contracting Overview course and successfully passed the exam. Goods and Services course begins May 4<sup>th</sup>.

April 28<sup>th</sup> Governor Baker extended the "Stay at Home Advisory" until May 18<sup>th</sup>. As a result a Second Declaration of Recess and Continuance will need to be issued. District Meeting will now be scheduled for Wednesday, June 10<sup>th</sup> at the Wareham High School at 7:00 p.m. The same procedures will be followed for posting and notification to the Attorney General's Office.

\*Discussed the Vote for Postponing the District Election to Saturday, June 20, 2020

\*Discussed conversation with the Asst. Town Treasurer regarding the turnover of District Taxes