

Minutes of Meeting of Water Commissioners

Date of Meeting: November 16, 2020
Transcribed by: Karen Tamagini
Date Transcribed: November 19, 2020

I Call to Order

The meeting came to order at 5:30 p.m.

Members Present:

Edward Tamagini, Chairman
John English, Vice Chairman
Andy Reid, Superintendent
Andy Cunningham, Operations Supervisor
Wendy Lemieux, Clerk /Treasurer

Rick England, Clerk is Virtual
Rick England came in Building at 5:45 p.m.

II Accounting and Management Items:

Review of Minutes

Motion:

John English made the motion to accept the minutes of November 2, 2020 as printed, second by Edward Tamagini.

Vote: 2-0-1

Signing of Bills

Bills signed

October Budget Report

Superintendent Reid updated the Board of Water Commissioners regarding October Budget Revenue and Expenditures.

1 Ladd Avenue Shut Off

Superintendent Reid will contact owner and respond to pay the bill to repair the sewer pump.

Succession Planning

Superintendent Reid indicated he and Andy Cunningham have been working on day to day operations and long term thoughts on future projects.

PFAS Grant

MassDEP awarded the grant.

COVID 19 Operation Planning

The Board of Water Commissioners had a discussion referencing COVID 19 preventive measures. Superintendent Reid will get quotes on filter processors.

III Purchase Order(s)

Nautilus Consulting LLC's

Motion:

John English made the motion the Board of Water Commissioners accepts **Nautilus Consulting LLC's** proposal of **\$15,000.00** as defined in the attached proposal for **providing continuing expert services**, second by Rick England.

Vote: 3-0-0

IV Water Purification Plant

Superintendent Reid updated the Board of Water Commissioners on the Water Purification Plant associated costs.

V Miscellaneous items

Superintendent Reid requested a sick day on 11/20/2020.

Superintendent Reid requested the use of the laptop until the end of December 2020.

VI Public comment and request for future agenda items

None

VII Next Board of Water Commissioners meetings

- a. November 23rd 2020
- b. December 7th 2020
- c. December 21st 2020

VIII Adjournment

Rick England made the motion to adjourn at 7:30p.m., second, John English.

Respectfully submitted by:

Karen M. Tamagini

Attest:

Rick England

Date Approved: 11/25/2020