

## Minutes of Meeting of Water Commissioners

Date of Meeting: July 6, 2020  
Transcribed by: Karen Tamagini  
Date Transcribed: July 17, 2020

### **I Call to Order**

The meeting came to order at 5:30 p.m.

#### **Members Present:**

Edward Tamagini, Chairman  
John English, Vice Chairman  
Rick England, Clerk (Virtual)  
Andy Reid, Superintendent  
Andy Cunningham, Operations Supervisor  
Mark Deshaies  
Kristen Berger, Resilient Civil Engineering, Inc.  
Greg Eldridge, Haley and Ward  
Brad Morse, Rochester Selectman

### **II Accounting and Management Items:**

#### **Review of Minutes**

##### **Motion:**

John English made the motion to accept the minutes of June 22, 2020 as printed, second by Edward Tamagini.

**Vote:** 2-0-1

##### **Signing of Bills**

Bills signed

#### **Draft Final Drought Plan (Water Management Act Grant)**

Kristen Berger (Resilient Civil Engineering, Inc.) gave a presentation to the Board of Water Commissioners referencing the Drought Management Plan for the Water Management Act Grant.

Marc Deshaies gave a presentation to the Board of Water Commissioners referencing potential bylaw relevant to Water Conservation. The bylaw has to be approved by District Meeting and will be discussed at a future meeting.

#### **Intermunicipal Agreement with Rochester, MA**

Rochester Selectman Brad Morse and the Board of Water Commissioners discussed the revised IMA for the increase to 55,000 gallons per day.

#### **Water Quality Report**

Superintendent Reid updated the Board of Water Commissioners with the water quality report for the month of June.

#### **Bourne Hill Tank**

Greg Eldridge (Haley and Ward) gave the Board of Water Commissioners presented a report on the status of Bourne Hill Tank.

#### **7 Mattos Road Illegal Connection**

The Board of Water Commissioners signed the agreement document referencing the 7 Mattos Road Illegal Connection.

### **III Purchase Orders**

#### **SEDARU**

GIS Support Services

##### **Motion:**

John English made the motion the Board of Water Commissioners accepts the **Water Superintendent's** recommendation and award a contract to **Sedaru** in the amount of **\$16,850.00** for **GIS support services** as defined in the attached proposal on a time and material basis, second Edward Tamagini.

**Vote:** 3-0-0

Host Tie Card Records Online

**Motion:**

John English made the motion the Board of Water Commissioners accepts the **Water Superintendent's** recommendation and award a contract to **Sedaru** in the amount of **\$5,125.00** for **moving the tie card records to online** as defined in the attached proposal on a time and material basis, second Rick England.

**Vote:** 3-0-0

ESRI Standard License

**Motion:**

John English made the motion the Board of Water Commissioners accepts the **Water Superintendent's** recommendation and award to **ESRI** on a lump sum basis of **\$4,608.64** for **ArcGIS Licenses** as defined in the attached proposal, second Edward Tamagini.

**Vote:** 3-0-0

#### **IV Water Purification Plant**

Charge Order No. 7

**Motion:**

John English made the motion the Board of Water Commissioners accepts the **Water Superintendent's** recommendation and award **Change Order No. 7** in the amount of **\$20,709.00** to **Methuen Construction Company** as defined in the attached proposed change orders No.41R and 47, second Rick England.

**Vote:** 3-0-0

#### **V. Next Board of Water Commissioners meetings**

- a. July 20<sup>th</sup>, 2020
- b. August 3<sup>rd</sup> 2020
- c. August 17<sup>th</sup> 2020

#### **VI. Adjournment**

Edward Tamagini made the motion to adjourn at 8:20p.m., second Rick England.

Respectfully submitted by: Karen M. Tamagini

Attest: John English

Date Approved: 7/20/20