

Minutes of Meeting of Water Commissioners

Date of Meeting: June 17, 2019
Transcribed by: Karen Tamagini
Date Transcribed: July 6, 2019

I Call to Order

The meeting came to order at 5:30 p.m.

Members Present:

Edward Tamagini, Chairman
John English, Vice Chairman
Rick England, Clerk
Andy Reid, Superintendent
Wendy Lemieux, Clerk/Treasurer
Attorney Marc Deshaies

II Accounting and Business Items:

Signing of Bills

Bills signed

Review of Minutes

Motion:

Rick England made the motion to accept the minutes of June 3, 2019 as printed, second by John English.

Vote: 3-0-0

Budget update to May 2019

Superintendent Reid updated the Board of Water Commissioners on the Budget and Expenditures to date.

Warrantee items (e.g. permits)

The Board of Water Commissioners had a discussion with Attorney Deshaies referencing permit fees for outside contractors and procedure for refunding the deposit.

Suspended betterments on agricultural lands

The Board of Water Commissioners had a discussion referencing suspended betterments. Attorney Deshaies and John Markey will discuss suspended betterments.

III Contract(s) and purchase order(s)

Well 1 power line replacement

Motion

John English made the motion the Board of Water Commissioners accepts the Water Superintendent's recommendation and award to DAD Line Construction, Inc. on a lump sum basis of \$11,500.00 for updating the power lines to Well No. 1 as defined in the attached proposal, second by Rick England.

Vote: 3-0-0

Sealant for brick/concrete at well houses

Motion:

John English made the motion the Board of Water Commissioners accepts the Water Superintendent's recommendation to purchase a sealant from Sherwin Williams for \$4,949.45 from the FY19

budget from line item 5224 – Buildings and Grounds for sealing the exterior brick and concrete, second by Rick England.

Vote: 3-0-0

Emergency Response Plan

Motion:

Rick England made the motion The Board of Water Commissioners accepts the Water Superintendent's recommendation and award a contract to OSD Engineering Consultants in the lump sum amount of \$20,000.00 to develop plans to mitigate identified vulnerabilities as defined in the attached proposal, second by John English.

Vote: 3-0-0

IV Water Purification Plant

Progress

Superintendent Reid updated the Board of Water Commissioners on the Water Purification Plant progress.

Challenges

CEI has been slow doing shop drawings for the Treatment Plant which could create a potential change order.

V Misc. Items

a. Planning for FY21 budget discussion

i. Tank maintenance bid

The Board of Water Commissioners had a discussion referencing the tank maintenance schedule.

ii. Meter replacement bid

The Board of Water Commissioners had a discussion referencing meter replacement.

b. July BBQ request

The Board of Water Commissioners approved the request for staff BBQ in July.

VI Public comment and request for future agenda items

None

VII Adjournment

Rick England made the motion at 7:40 p.m., second John English.

Vote: 3-0-0

Next Board of Water Commissioners meetings

- a. July 8th
- b. July 22nd
- c. August 5th
- d. August 19th

Respectfully submitted by: Karen M. Tamagnini

Attest: [Signature]

Date Approved: 7/8/19