

## Minutes of Meeting of Water Commissioners

Date of Meeting: January 6, 2020  
Transcribed by: Karen Tamagini  
Date Transcribed: January 24, 2020

### **I Call to Order**

The meeting came to order at 6:00 p.m.

#### **Members Present:**

Edward Tamagini, Chairman  
John English, Vice Chairman  
Rick England, Clerk  
Andy Reid, Superintendent  
Wendy Lemieux, Clerk/Treasurer  
Fred Underhill, Rochester 7pm  
Brad Morse, Rochester 7pm

### **II Accounting and Business Items:**

#### **Signing of Bills**

Bills signed

#### **Review of Minutes**

##### **Motion:**

John English made the motion to accept the minutes of December 16, 2019 as printed, second by Rick England.

**Vote:** 3-0-0

#### **Proposed revisions of Section 9-Excavations of the District Rules and Regulations**

##### **Motion:**

Rick England made the motion to adopt proposed language for how bond/warrantee funds associated with road repairs will be handled, second by John English.

**Vote:** 3-0-0

#### **Proposed revisions to late bill notice procedure**

The Board of Water Commissioners had a discussion referencing the policy for late charges on past due water bills. Superintendent Reid will report back at next meeting.

### **III Town of Rochester request for water increase**

The Board of Water Commissioners had a discussion referencing a memorandum of agreement for water withdrawal at the old R.F. Morse property. Brad Morse will set up meeting with the developer.

### **IV Fiscal year budget**

Superintendent Reid presented the Budget for FY21. A number of changes will come up at the next meeting.

### **V Miscellaneous items**

- a. Updated 20-year CIP plan for review and approval at next meeting.
- b. Use of District garage and equipment for personal use.  
The Board will have a discussion with Prudential Committee at the next joint meeting.
- c. Joint meeting with Prudential Committee  
Rick will arrange a joint meeting with Prudential Committee
- d. The Board decided to let Heather Latham attempt to pay past due bill or send past due to liens.
- e. Cell Bid  
The Board agreed for RFP to include monopole.

**VI Public comment and request for future agenda items**

No public comment

**VII Next Board of Water Commissioners meetings**

- a. January 27<sup>th</sup>
- b. February 10<sup>th</sup>
- c. February 24<sup>th</sup>
- d. District Meeting April 13<sup>th</sup>

**VIII Executive Session Exemption No. 3:**

**8:49 Executive Session Exemption No. 3:** To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares and return to open session. Proposed merit raises within 1249 for review and approval  
Not to return to open session.

Roll call vote

Edward Tamagini	Aye
Rick England	Aye
John English	Aye

Respectfully submitted by: Karen M. Tamagini

Attest: Rick England

Date Approved: 1/27/20